

CANMORE ART GUILD - MINUTES OF GENERAL MEETING, JUNE 27, 2016

Where: CAG Gallery

In Attendance:

Kevin Annala
Debbie Baldwin
Marta Bartley
Richard Brown
Catharine Findlay

Sandy Jolliffe
Marilyn Kinsella
Eugene Lipinski
Kevin McCormick
Susan Miller

Anne Noel-Martin
Danni Perkins
Jim Price
Jillian Roulet
Kathleen Wheeler

1. **Call to Order:** 7:03 pm. Quorum confirmed.
2. **Review of Agenda:** Moved by Anne, Seconded by: Catharine: to approve the agenda. Approved.
3. **Minutes from May 30th, 2016.** Moved by Anne, seconded by Marilyn: to approve the minutes as distributed with corrections in the spelling of names. Approved.
4. **Personnel Developments.**
 - Kevin M reported that Edin Cejvanovic has had to resign from his positions for CAG due to relocating out of the region. He was Vice President, Director of Membership Services and Media Coordinator.
 - Kevin encouraged members to consider assuming responsibility for any of these positions.
Action: all members
5. **Review of Action Items Arising from Minutes of May 30th**
 - Evaluate effectiveness of CAG advertising through a survey of gallery visitors - UNDERWAY - will be ongoing for a number of shows. Kevin Annala will be asked to give Exec an update at the next Exec. meeting. Action: Annala
 - Edin to attend presentation on grant writing (Unknown)
 - address cold air temp in gallery. Richard advised that Elevation Place is aware of this and that it continues to be an issue elsewhere in the building.
 - The Way Forward document - has been distributed. Only 8 members have responded. Jillian will email to members again with new deadline of July 10th. Action: Jillian
6. **Financial Report**
 - Jim Price indicated that he had just received information that CAG will receive an AFA grant of \$4,583.65. Money not yet received
 - a letter has been received from the RCMP. Jillian will follow up as needed
Action: Jillian
 - Jim reviewed the year-to-date financial status
 - it was noted that the CAG show schedule attached to the financial report is out of date. Check the website for updated version.
 - membership is down from last year, however it was noted that many people do not renew membership until Sept.
7. **Gallery Report**
 - Danni reviewed the main elements of the proposed Guidelines for Featured Artists. Members agreed that describing the maximum wall footage allowed by the artist was appropriate and it was set at 14 feet.

- what was meant by 'member in good standing' was discussed. With respect to the Featured Artist, it will be left to the gallery directors' discretion
- it was confirmed that the gallery schedule needs the approval of members, recognizing that Directors may need to make changes due to unforeseen circumstances. Show dates have been approved up to April 17, 2017. Anyone wanting to book a show should contact directors. A draft schedule will be developed by the end of September.

Action: Gallery Directors

- a new Featured Artist is needed for the October 8th to November 1st show.
- Gallery Directors had a discussion with a representative of Town of Canmore. The representative suggested that CAG coordinate CAG Gallery openings with openings for the second floor gallery. Moved by Eugene, seconded by Anne, that CAG honour the commitment to coordinate the opening for two shows (August show and Christmas show) but not commit to any more. Approved.

7. CAG - THE Way Forward

- Jillian reported that comments have been received from 8 members. Comments range from suggestions for more social events, the operation of the gallery, workshops, improving the presence of CAG in the community
- the document written by the President will be emailed to members again with a new deadline for comments of July 10th.

Action: Jillian

8. Executive Committee Operating Principles

- the President reviewed the Operating Principles which have been adopted by the Executive Committee.

9. CAG Organization Chart

- Kevin M reviewed the Org Chart noting the changes in the gallery directors' position titles
- some concern was expressed regarding the title 'Senior Gallery Director'. Kevin indicated that he is willing to consider another title if one is suggested.
- Moved by Catharine, seconded by Kathleen that the Organization Chart be accepted and re-examined when the bylaws are rewritten. Approved.

10. Membership Data Base

- the Exec would like to have more information in the data base, such as the date the individual initially became a member. It was suggested that Marj Gibney may have this information
- it was suggested that CAG could put an ad in the local newspaper at some point encouraging people to join CAG
- also suggested that when CAG has a special presentation at a meeting, it could be advertised and open to non-members.

11. Adjournment

- Moved by Anne, seconded by Jim that the meeting adjourn at 8:06pm

Next Meetings:

- Executive - Monday July 18th, 6:30 (NOTE TIME CHANGE)
- General - Monday September 26, 7pm (NOTE TIME CHANGE)