

## CANMORE ART GUILD - MINUTES OF GENERAL MEETING March 27, 2017

Where: CAG Gallery

### In Attendance:

Richard Brown	Anne Noel-Martin	Jillian Roulet
Linda Cranston	Kevin McCormick	Claudia Schellenberg
Catharine Findlay	Susan Miller	Leanne Schnierer
Helena Knos	Danni Perkins	Nadine Shenher
	Jim Price	Kathleen Wheeler

1. **Call to Order.** 7:00pm
2. **Review of Agenda:** Moved by Catharine, Seconded by Helena to approve the agenda. Carried.
3. **Visions Art Quilt Show:** Since the Visions show was hanging in the gallery, Jillian provided some history behind the show
4. **Approval of Minutes Feb. 27, 2017 General Meeting:** Moved by Catharine, seconded by Anne, to approve the minutes as distributed. Carried.
5. **Review of Action Items Arising from Minutes of Feb 27, 2017:** See list at end of minutes.
6. **Gallery Directors' Report:** Last group show went well and a number of items sold.
  - Touch of Blue show is booked for May
  - the time slot from Aug 19 to 29 has been filled with a group show titled 'its all black and white'
  - Richard noted that the air ducts, light rails, etc need to be dusted. Claudia volunteered to do this in-between shows.

Action: Schellenberg
7. **Treasurer's Report:** Jim reviewed the estimated year end financial situation
  - members need to cash cheques by end of the month
  - situation with one scholarship not being picked up has been resolved. Confirmation of tuition being paid has been received
  - members are encouraged to renew membership on-line before AGM
8. **Revised Gallery Policy:** Discussion started on March 27th was continued
  - bylaw requirements for Associate members were discussed
  - feedback on draft policy was provided to the President who will incorporate suggestions and bring back to the membership again. Suggestions that Dana Roman had provided in writing were noted
  - Kevin noted that there will be a transition period where shows that have been approved or organized under the previous policy will be allowed to continue as planned. Also noted that every detail can not be addressed in the policy and there will always be special situations or circumstances which will need to be taken to the Executive for consideration
  - the \$300 available for shows, including private shows, was supported by members
  - paying for art by cheque was discussed. Members felt cheques should be limited to \$250 since we now accept charge cards and there is an ATM in Elevation Place
  - gallery sitting requirements were discussed. Members felt that family members who are not members of the guild could sit for the artists if they became a docent and have RCMP clearance done

Action: McCormick

**9. Administration of CAG Website:** Members had contacted President expressing concerns about the promotion and advertising of Print and Frame on website, particularly in association with acquisition of memberships

- concerns regarding quality and timeliness of website were discussed, as well as access to website and Domain name
- responsibilities of WebMaster are outlined in approved job description
- It was agreed that maintaining administrative control over domain name and website was fundamental to the long term interests of CAG. It was acknowledged that Kevin A had made improvements to the website, particularly with respect to online purchase of memberships
- members instructed President to try and negotiate an agreement with Annala that would meet the needs of CAG. This needs to be done within a timeframe (4 weeks?). If possible accommodate Annala's interests but without compromising CAG's interests. The President was also asked to explore the option of developing a new website in case a satisfactory agreement could not be reached.
- if an agreement is reached with current Webmaster, a draft will be brought to membership for endorsement
- all members present at meeting agreed with this approach

Action:McCormick

**10. Annual General Meeting:** Linda Cranston, who is chairing the Nomination Committee outlined the work of the committee. She noted that a number of members have agreed to fill positions, however some are still vacant

Action: Cranston

**11. Miscellaneous items:** Items from back storage room, which appear to be surplus to CAG's current needs, were available for purchase. The rationale behind why CAG might need some items was provided by those at the meeting.

- membership from people who do not live in Bow Valley was discussed. Bylaws limit these memberships to 15%. If 15% is reached, then Membership Coordinator starts a wait list and advises people of when they can join.
- President noted that when we revise the bylaws this approach may be reconsidered.

**12. Adjournment:** Moved by Jillian that the meeting adjourn.

#### **Next Meetings:**

- April 17 - Executive
- April 24, AGM at Georgetown Inn @ 7. Doors open at 6:30 to socialize.

#### **ACTION ITEMS**

1. Evaluate effectiveness of CAGs advertising - Annala - deferred
2. response to the Way Forward Document - Roulet & McCormick
3. coordination of CAG involvement in Canada Day Parade - Martin and Miller
4. Activities for Canada's 150th - Miller
5. Develop consistent format for artists statement and bios - Miller and Martin
6. present options for membership fee increase to AGM - Price
7. table revised draft Gallery Policy - McCormick
8. Work our details re gift certificates - Price
9. nomination process for AGM - Cranston
10. dusting of air ducts and light rails - Schellenberg
11. Follow up re webmaster and website - McCormick